

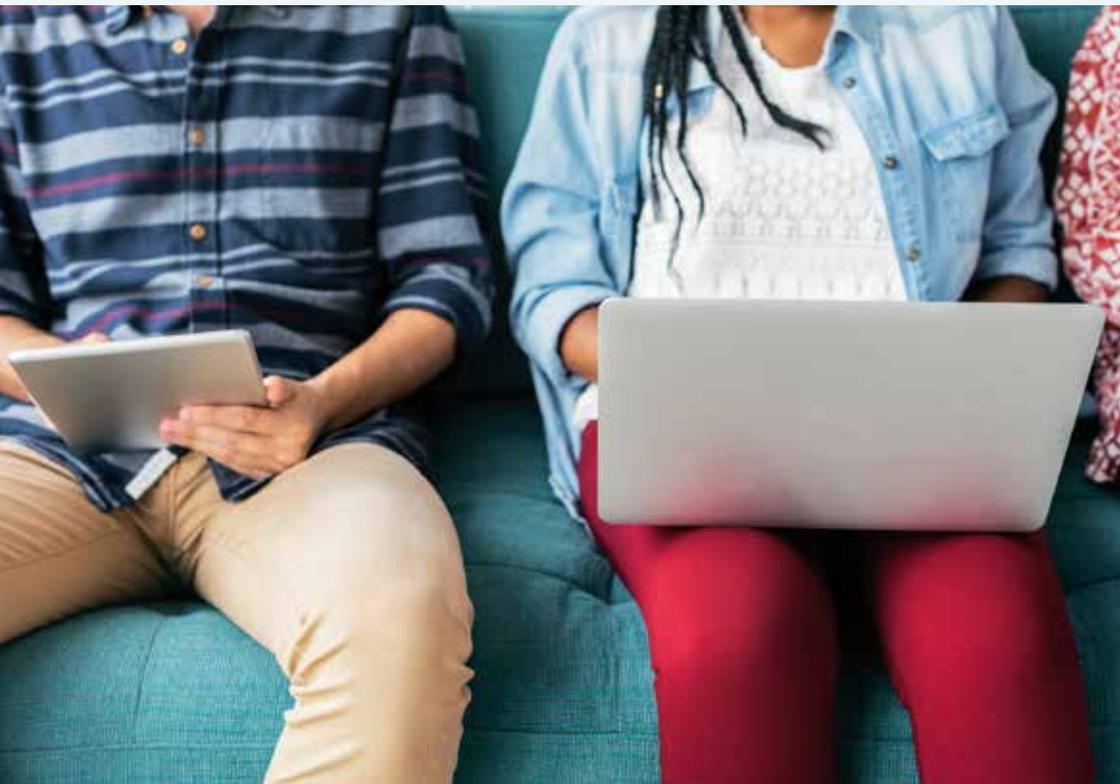
Sutton & District Training

Sutton, Croydon & Brighton

Prospectus 2019 - 2020

Sutton &
District
Training

Full & Part Time Courses





Welcome

We are now in our twentieth year and have had the privilege of working successfully with young people and adults in Sutton and surrounding areas.

Our main focus is to ensure our learners are supported to achieve and progress by undertaking courses which are suitable for their needs. Our training environments are both friendly and supportive and are within close proximity to all transport links. We hope to meet you soon, so please feel free to contact us.

Ofsted say Sutton & District Training are a 'GOOD' Training Provider (March 2017)

 020 8687 5225

 www.suttondistrict.co.uk

How to apply



Apply online at:
www.suttondistrict.co.uk/course-application/
or telephone 020 8687 5225 and ask for Matt Stay



You will be invited to an interview and assessment session. There are no entry requirements for any of our courses.



At your interview and assessment session, you will be asked to complete an English and Maths screening. You will also have an interview with the vocational tutor, where you can ask questions about your course.



Please let us know about any support you need to complete this English and Maths screening - we're here to help!



At the end of the interview and assessment session, you will be told if we're able to offer you a place at Sutton & District Training.

You will receive an invitation to enrol with Sutton & District Training.

Plumbing

Free CSCS Card to all Rosehill Level 2 Construction Learners

Sutton & District Training is offering all Level 2 construction learners in Rosehill free training to gain their CSCS Card

Take this opportunity to gain a CSCS Card free of charge which will allow you to work on-site.

Sign up now for September and book your place.



City & Guilds Plumbing Studies

Level 2 Diploma

- Health and safety in building services engineering
- Domestic, industrial and commercial plumbing
- Cold water systems
- Domestic hot water systems
- Sanitation
- Central heating systems
- Drainage systems

EAL Plumbing

Level 1 Diploma

- Above ground drainage
- Copper pipework
- Plastic pressure pipework
- Low carbon steel pipework
- Installation, repair and maintenance of plumbing systems
- Plumbing science



Multi-skills

Ascentis Employment In The Construction Industries

The Ascentis Diploma in Skills for Employment in the Construction Industries provides the Learner with an excellent introduction to the occupational areas within the construction industry.

This will enable Learners to make informed decisions on whether to progress with further training and employment within these areas.

The qualification also promotes the development of wider employment skills, emphasising the importance of appropriate conduct and PPE within a work area, customer service, customer care and safe working practice.

Level 1 Diploma features:

Introduction to Construction Work

- Painting & Decorating
- Tiling Operations
- Principles of Health & Safety
- Handling and Storing Materials and Components
- Personal Work Skills
- Introduction to Self-Employment

Level 2 Diploma features:

Introduction to Construction Work

- Performing Carpentry and Joinery operations
- Performing Dry-Lining operations
- Principles of Health & Safety
- Handling and Storing Materials and Components
- Personal Work Skills
- Introduction to Self-Employment
- Maintenance of modern buildings
- Impact and use of buildings





Hairdressing & Barbering

City & Guilds Introduction to the Hair and Beauty Sector

Level 1 Diploma

City & Guilds Hairdressing and Barbering

Level 1 Certificate

The programme is designed to develop and practice the skills needed for a future career in either the hairdressing or beauty therapy industries.

The course content will enable you to gain a general understanding of the range of treatments and services available within both industries.

“ I am 17 years old and was born in England, I've lived on my own since I was 16. I have always struggled with education and school. I enrolled at Sutton District Training in 2016 after every college I applied for refused my application.

I did not come in for the 1st couple of weeks as I was anxious and argued with everyone all the time. The tutor helped me, we put a plan in place so that I started to come in more regularly. I would come in and focus on my work, Sutton District Training set up a reward system to encourage me and it worked. I started working harder, I still struggled with anger issues. They allowed me to take time out when I became stressed and close to an outbreak and this plan worked. I ended up passing my Hairdressing level 2 with distinctions and my English and maths.

This year in September when I came back for my 2nd year I was 12 weeks pregnant, I was very up and down, on and off with my moods and how I felt. The college helped me a lot and now I'm 3 weeks away from having my baby and well on my way to completing my Hairdressing level 3. I am a different person now, I control my anger well and am mature, I like helping the girls doing their level 2 and I am a good help to the tutors who helped me.

City & Guilds Hairdressing

City & Guilds Barbering

Level 2 NVQ Diploma

City & Guilds Hairdressing

City & Guilds Barbering

Level 3 NVQ Diploma

To gain the skills you need to work in a hairdressing salon or barber shop -our qualifications cover a wide range of skills from shampooing, cutting, perming and styling to advanced colour correction.

A Hairdressing NVQ is for anyone who is serious about a hairdressing or barbering career. There are options to suit individual needs and aspirations - and if you are already working in hairdressing, you could develop your skills to become a senior stylist.

Level 2 & 3 qualifications can be done as an NVQ or as an Apprenticeship in The Sutton District Training purpose built Salon or in an outside salon.

NVQs are assessed at work or in a realistic working environment. For each unit, an assessor observes you carrying out different services and checks your understanding. This information will be recorded in your logbook, which then provides formal evidence of your learning.

For these qualifications, you will practice hairdressing, learn the knowledge required and organise your own study. You will record your achievements in a logbook packed with hints and tips from industry experts.

EOB Esports Academy

Esports, Future Media and Game Design.

Game Design Covers:

- Plan and Produce Work to a Design Brief
- Working in the Games Industry
- Concept Art for Computer Games
- Creating Art for 2D Games
- 2D Game Design
- 2D Game Production
- 3D Modelling for Computer Games
- Story Development for Computer Games

Esports Masterclasses

Learn from the pros themselves! There will be masterclasses and workshops from esports players and professionals. As part of the course, people will work with their teams to plan an esports event that will be hosted in an esports venue.

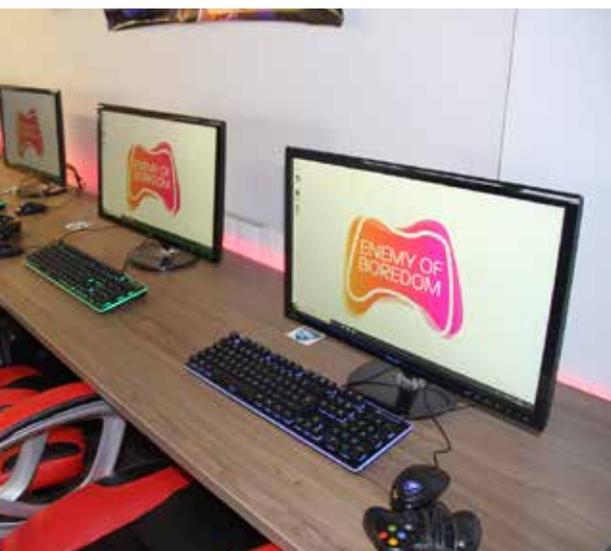
- Designing your esports brand
- Printing your merchandise
- Team practice
- Planning an esports event



“ A place for young people to come and feel comfortable while learning together and learning from each other, using video gaming and esports to build futures. It's a place where ideas are shared, and individuals can explore their passions with the support of trainers and industry professionals”.

Steve Godwin

Creator at Enemy of Boredom Esports Academy



Venue:
Carshalton

Days:
Monday and Tuesday or Wednesday and Thursday (with one day home working)

Launch:
Sept 2019

Duration:
40 weeks, 16 hours per week

Ages:
16-18 (or up to 24 with an EHCP)

ESOL

ESOL Skills for Life

Our ESOL programme incorporates so much more than English and maths. Our learners take part in enrichment activities that support them to engage and understand living in the United Kingdom. Alongside their English and maths they complete an employability qualification gaining skills for future employment.

These qualifications are for learners living in the UK for whom English is a second or additional language.

These qualifications allow learners to focus their English language development on Reading, Writing or Speaking and Listening, as well as enabling them to gain a full qualification covering all of these elements.

The qualifications are available across five levels (Entry 1 to Level 2), allowing progression through the levels.

Enrichment

The Natural History & Science Museum

Many of our students had not visited a museum before. After discussing various topics throughout our lessons, learners decided they would like to go The Natural History Museum to experience some of the topics discussed first hand.

This inspired them to be more creative in their writing. They really enjoyed the experience and were in wonder at what they saw.



Football Training

Sporting activities are very popular and this year learners decided they wanted to play football. This enrichment takes place each term, allowing all students interested to take part. Learners work as part of a team; this also aids communication between non-English-speaking students.

Tooting & Mitcham United Football Academy



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Level ??

SDT are working in partnership with Tooting & Mitcham United Football Academy to deliver a range of new exciting qualifications.

The Tooting and Mitcham FC Football Academy reflects an ethos, which combines the provision of sporting excellence with a full-time education program.

Further Education offering 16-19 year olds a choice of skills training and academic studies alongside Football Coaching by UEFA B Coaches, Physio Support & Competitive League Matches.

You will be able to access weekly training sessions alongside your vocational course.

You can work towards BTEC in Sports qualifications whilst gaining football, coaching and refereeing experience.

Alternatively you can choose any of our existing courses and still have the opportunity to take advantage of the football training and competing.

English and maths will be delivered alongside your training sessions

We ensure good pastoral care outside football preparing our students for further education or the work environment.

Health & Social Care

City & Guilds Health, Social Care and Children's and Young People's Settings

Level 1 Diploma

This course is perfect for anyone who is unfamiliar with the Health and Social Care sector and will provide you with an understanding of topics such as:

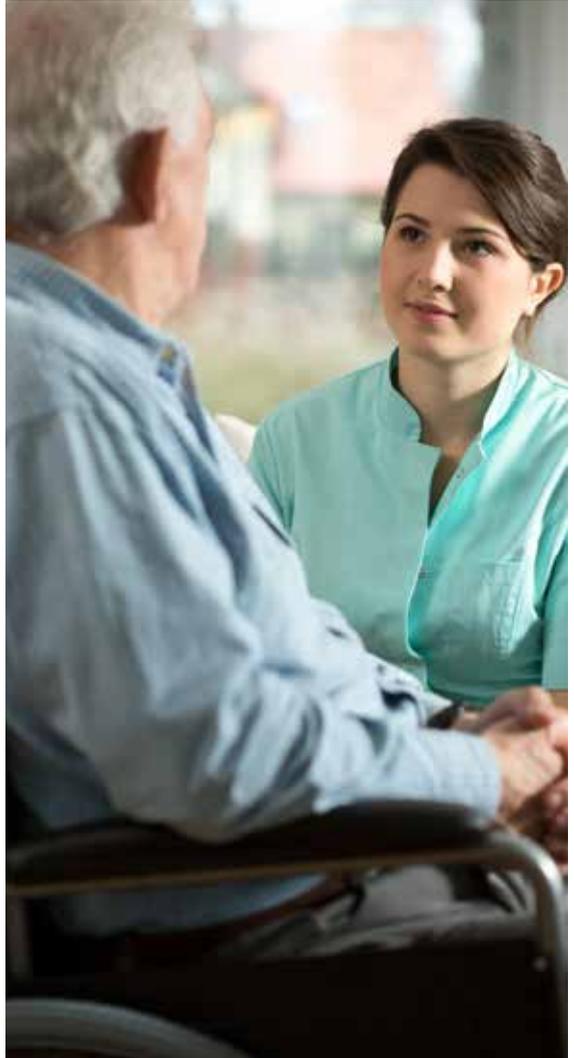
- The Importance of Healthy Eating
- Job Opportunities in Health and Social Care
- Working with Others
- Safeguarding
- Equality and Diversity
- Human Growth and Development

Pearson Health and Social Care

BTEC Certificate in Level 1/Level 2 First

This Qualification will:

- Inspire learners to consider a career in the health and social care sector or in a related sector where knowledge can be transferred, such as early years
- Give learners the opportunity to gain a broad understanding and knowledge of, the underpinning care values and an understanding of the different life stages that individuals go through
- Progression can lead to a specialised level 3 vocational or academic health and social care course or an apprenticeship or, more broadly, progression to qualifications in other sectors, such as early years



Creative Art



This course provides an introduction to art and design skills including drawing, photography, painting, printmaking, 3D craft/sculpture.

This qualification aims to:

- Allow learners to explore ideas and techniques and use visual language in a chosen art and design medium
- Allow learners to develop their knowledge and understanding of the design process and apply this to a design project
- Provide learners with the opportunity for personal development

The objectives of this qualification are to help learners to:

- Use raw materials, tools and equipment safely and competently
- Research and experiment with techniques, materials and tools to develop ideas for experimental pieces
- Progress these ideas and produce their own work
- Evaluate own work, ideas and learning through the design process
- Prepare for further study at Level 2 and progression into the art industry

Customer Service

City & Guilds Introduction To Customer Service

Level 1 Certificate

Level 1 will suit you if you have no previous experience but are looking to develop your skills to work in Customer Service industries. At this level you will develop your knowledge and demonstrate your Customer Service skills.

We support all our Learners to take part in Work Experience to support this qualification.

City & Guilds Customer Service

Level 2 Certificate

Covering all aspects of customer service, from understanding and meeting customer needs, giving a great customer experience, learning from feedback and promoting your products and services, the learner will be able to move up in their career, no matter what area they are working in.

The Certificate in Customer Service is a good fit for lots of jobs where you deal with people. You might be entering or re-entering employment, or working in a customer service delivery role in any industry.

Customer service skills are in demand in almost any industry or job role, which means you'll have improved job prospects in almost any area.

Level 2 will suit you if you want a solid introduction to the fundamentals of good customer service.



Employability

Getting ready for Work and Life



Full-time and Part-time Course

**City & Guilds Employability Skills
Entry Level**

**City & Guilds Employability Skills
Level 1**

**City & Guilds Employability Skills
Level 2**

These qualifications are aimed at anyone who wants to live a more independent life, progress in education or improve their employment prospects.

Personal and Social Skills form a key part of this qualification, supporting individuals in learning and developing the key skills, qualities and attitudes which are wanted by all employers.

You will have the opportunity to increase your skills in preparing for employment by creating CV's and applying for colleges, apprenticeships or employment. This course is also designed to increase your self-confidence; you will be able to access work experience where you gain valuable real life working knowledge.

Business & Enterprise



NCFE Business and Enterprise

Level 1 Certificate

This qualification is designed for learners who want an introduction to business and enterprise that includes a vocational and hands-on element.

It has been developed to enthuse and inspire learners about a career in business and enterprise. The qualification will appeal to learners who wish to either set up their own business, move into employment or progress onto further study.

This qualification aims to:

- Develop a broad understanding of business and enterprise
- Develop a significant knowledge core which spans the vocational sector
- Provide academic and study skills that will support progression within business and enterprise

NCFE Skills for Business: Enterprise

Level 2 Diploma

This qualification provides transferable skills, knowledge and understanding that can be applied to any business setting.

While completing this qualification, Learners develop the knowledge, understanding and essential skills employers look for in employees, such as team working, independent working, independent learning and problem solving. Work Experience plays an essential part in preparing you to gain employment.

Learners will take part in planning, organising and producing a real life business & enterprise project.

FUNCTIONAL SKILLS ENGLISH, MATHS, ICT, GCSE ENGLISH, MATHS

City & Guilds Functional Skills English, Maths, ICT

Entry Level, Level 1 & Level 2

OCR English Language, Maths

GCSE Re-sits

Maths and English are a central part of all study programmes and Apprenticeships. They will be delivered discretely and will also be embedded within your vocational programme. The delivery of maths and English skills uses real life topics and practical scenarios based on real life situations.

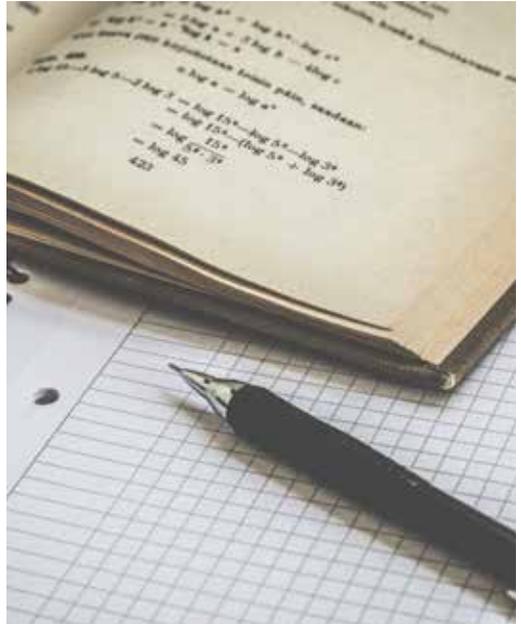
Functional skills are the essential elements of English, mathematics and ICT that individuals need to enable them to engage successfully as citizens and progress to further learning or employment.

Functional English, mathematics and ICT help learners reinforce skills in communication, problem solving, listening, time management and team working.

All learners will have the opportunity to achieve a nationally recognised qualification. City & Guilds Functional Skills English, maths & ICT qualifications are available from Entry Level to Level 2.

Learners who need to re-sit GCSE maths and/or English will be given the opportunity to study for their re-sit(s) alongside their vocational qualification.

Grade 4 is the new Standard Pass grade. If students don't achieve a Grade 4 in Maths and English, they'll need to continue studying these subjects.



Sutton and District Training

The Apprenticeship Place

As a training provider we have over 19 years' experience of supporting local business and schools with apprenticeships/apprentices. Currently we can deliver frameworks and standards in the following areas:

- Business Administration Standard L3
- Customer Service Practitioner Standard L2
- Team Leader / Supervisor Standard L3
- Operations Department Management Standard L5
- Children & Young People's Workforce Framework L2
- Children's Learning & Development (Early Years Educator) Framework L3
- Supporting Teaching & Learning in Schools Framework L2
- Specialist Support for Teaching and Learning in Schools Framework L3
- School Business Professional Standard L4
- Facilities Management Standard L3
- Supply Chain Warehousing Operative Standard L2
- Hair Professional Standard L2 & L3

We offer a flexible training programme where all teaching & learning is carried out in the workplace. (There may be occasions when you will have to attend training days to enhance your training and education). Sutton & District Training has a purpose-built Hairdressing salon in Carshalton where hairdressing and barbering can take place.

Courses will be bespoke to meet the needs of the apprentice and employer. We will also utilise blended learning where possible to make the learning experience as interactive as possible.

It is a roll-on roll-off programme, so apprentices can start at any time; you do not need to wait until September.



Industry Placements

Exciting New Opportunities

SDT are introducing industry placements which will enable young people to gain the skills that they need to move into employment. You will be matched with a placement in the occupational area you want to work in.

A quality industry placement will arm you with the technical skills you will need to give yourself the best possible chance for entering skilled employment.

Benefits of a placement include an opportunity for the student to:

Develop their employability “soft skills” such as communicating, adapting to change, teamwork and problem solving.

Experience personal growth: to develop self-reliance, step outside their comfort zone, build confidence and learn about themselves to identify their strengths and preferences for future career options.

Placements will last a minimum of 45 days

Students will improve their ability to gain a job

Likely to result in further opportunities like paid employment and apprenticeships

Students will develop their knowledge and skills relevant to their course and future career

Students will have greater understanding of what it is like to work in their chosen industry

Students will receive coaching and mentoring from a line manager

Occupationally specific and focused on developing the practical and technical skills required for the profession or trade that the student is studying for

WORK EXPERIENCE

Work Experience

As part of the Study Programme, all learners have the opportunity to undertake work experience in their chosen vocational area. Sutton & District Training work closely with all learners in preparing them for their work placement; ensuring that they are able to create a good impression at an interview and have the behaviour and social skills that employers are looking for. Alongside this, we ensure that all learners have successfully achieved the technical skills and knowledge of their vocational area to help them succeed in their chosen work placement. The work placements can often lead into positive progressions, once the learner has achieved their qualification.

For learners who are not ready for work experience, we organise Industry Talks from companies such as L'Oreal, Willmott-Dixon Construction Ltd, Ardmore Construction Ltd and United Living and demonstrations from companies such as Tyrone Lawless and Kacey-May Nash. This gives all our learners the opportunity to look at the Industry options and feel inspired.

For learners who are not ready for work experience we organise Industry Talks from companies such as L'Oréal, Ardmore, Galliford-Try, Willmott-Dixon, United Living and Mears. This gives all our learners the opportunity to look at Industry options and feel inspired.



General Information

Attendance Times

All courses offered here require attendance between 9:30am and 4:00pm Monday - Friday during the academic year. (i.e. beginning of September to the end of July excluding Term and Half-Term breaks)

Bursary Fund Entitlement

You could be entitled to a bursary payment of up to £1200 if you fulfil certain criteria. You will automatically be entitled to a payment if you are:

- In care
- Care leaver
- Young person in receipt of Income Support
- Disabled young person, in receipt of Employment and Support Allowance, and also in receipt of Disability

Allowance

You could also be entitled to a discretionary bursary if you live with your parent(s) or guardian(s) and they are on a low income or unemployed.

Information, Advice, Guidance (IAG) and Pastoral Support

Sutton & District Training have qualified IAG staff to assist you with making decisions and planning a suitable way forward. We have a dedicated team who will help you with all aspects of career guidance, CVs, application forms and interview preparation.

One-to-one Pastoral support is offered to ensure you have the opportunity to achieve your potential and receive extra support as and when you feel it will be of benefit. Our all-round support system will enable you to be successful in a caring and supportive environment.

Course Availability

All courses offered here have no entry requirements and are subject to demand. Sutton & District Training reserve the right to withdraw any of these courses if they prove to be under-subscribed.



HOW TO FIND US



● BRIGHTON

Sutton & District Training
Ash Cottage
Warren Road
Brighton
Sussex
BN2 6DA

01273 694 626

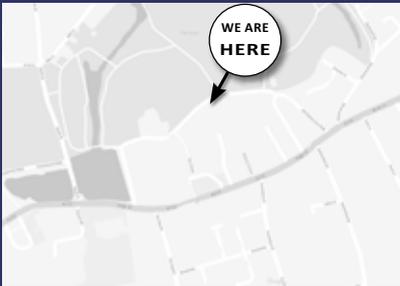


● CROYDON

3rd Floor
Marco Polo House
3-5 Lansdowne Road
Croydon
Surrey

CRO 2BX

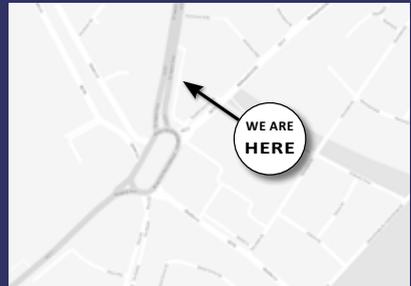
020 3879 8829



● SUTTON

Sutton & District Training
Lawn View
Carshalton
Surrey
SM5 3BB

020 8687 5225



ROSEHILL

Sutton & District Training
5-6, 8-12 Rosehill Court
Sutton
Surrey
SM4 6JS

020 8685 0622